

BYUSA

BYUSA Director Handbook 2023

BYUSA DIRECTOR HANDBOOK 2023

Dear BYUSA Director Applicant,

This handbook thoroughly outlines the process for qualifying and applying for a director position; accordingly, please read it in depth.

Applying for a position as a BYUSA officer demonstrates a desire to diligently and selflessly serve your fellow BYU students. Regardless of the outcome, we anticipate that this process will present you with an opportunity for personal growth and development. On our part, we will strive to make the experience as enjoyable and fulfilling as possible for all applicants.

The BYUSA Area Vice Presidents appoint their Area Directors following a collaborative selection process. This process will include reviewing each applicant's application as well as interviewing applicants to hear about their plans, qualifications, and leadership abilities that will contribute to the upcoming year.

The application is open until filled.

This document has been approved for use in the 2023 Area Director application process and is subject to change.

Best wishes,

The Student Connection and Leadership Center Team

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Application Opens	Feb. 3, 8AM
Interviews Begin	March following VP selection
Application Closes	Open Until Filled

A. Candidate Eligibility

The following qualifications are required for ALL candidates at the time of application and must be maintained throughout the term of service.

1. **Good Honor Code Standing-** Observance and support of the Church Educational System Honor Code, including its Dress and Grooming Standards. Candidates must have a current Ecclesiastical Endorsement.
2. **Good Academic Standing-** With a minimum cumulative GPA of 2.5
3. **Full-Time Student Status-** Enrollment as a current full-time continuing daytime student. (12+ credit hours, not including Independent Study).
4. **Guide to BYUSA** – Candidates must review the Guide to BYUSA found on the sclcenter.byu.edu/byusa website.
5. **Director Handbook** - Candidates must review the entirety of this year’s handbook.

B. Expected Terms of Office

If you are selected to become a BYUSA Director, you will be expected to commit to what is listed below. If these things do not seem possible, please do not apply to these positions. There are many other volunteer leadership opportunities in BYUSA and every student is encouraged to seek out the fit that is best for them.

General Expectations

- Be able to serve from the first day of Summer term to the last day of the following Winter
- Commit to an average of 10 hours per week during the Summer/Fall/Winter semesters
- Make all necessary adjustments to serve in this capacity, commit to the year of service, and fulfill all commitments.
- Demonstrate consistent and reasonable progress toward graduation
- Maintain the eligibility qualifications throughout time in office

Specific Commitments

BYUSA Vice Presidents must be available for and are expected to attend each of the following:

Summer

Weekly Meetings with Coordinator	TBD
Weekly Coordination Meetings with Area Student Leaders	TBD
Office Hours (July 5-Sept 1, except University Holidays)	Monday-Friday, 3-5PM*
Adventure Experience	June 27-30
Foundations of Leadership Conference (at least 1 session)	August 24-26, 28-30
Fall New Student Orientation	August 31-Sept 2

Fall/Winter

Area Coordination Meetings with Coordinator	Weekly TBD
Coordination Meetings with Area Student Leaders	Weekly TBD
Office Hours (Academic Class Days)	Monday-Friday, 3-5PM
STDEV 155 Authentic Leadership Class (Fall preferred)	Monday, 5-6:30PM
BYUSA Winter Training	Expected February 2-3
BYUSA Campaigns, Programs, and Events	As available

*Class schedules should be adjusted accordingly

D. Applicant Conduct

Applicants should seriously consider the responsibility to exemplify, teach, and promote the SCL vision and mission. Student leaders are expected to abide by the principles of the Honor Code and encourage their teams to do the same. This includes, but is not limited to, following the dress and grooming standards, the Academic Honesty Policy, and the residential living standards both in private and in public.

Any affiliation with the current presidency, candidates, and/or their campaigns does not guarantee selection for a Director position or any other position in the organization.

E. Application

The application to apply is found on the sclcenter.byu.edu/director-information-selection website. The application will ask you for the following, so be prepared:

- Contact and BYU ID information
- Acknowledgment of qualifications and expectations for eligibility and time in office
- Description of any relevant leadership/involvement experience
- Select your areas of interest
- Rank your areas of interest
- Share your reasons and ideas for the area(s) of interest marked

H. Interviews

Applicants will be invited to an interview with the Area Vice President(s) of their area(s) of interest. Coordinators relevant to the areas of interest will also be in attendance. Depending upon the preferences of the area vice president, both group and individual interviews may be held. Interviews are an opportunity for the applicant to:

- Help the interviewers get to know them
- Share their understanding of BYUSA and its vision
- Present thoughts about the Area(s)
- Highlight individual characteristics and experiences that will contribute to the BYUSA leadership team
- Discuss leadership styles
- Ask questions about the position, requirements, dates, and expectations.

FACTORS IMPACTING THE FINAL DECISION - Ability to commit to the scheduled training and requirement; alignment to the presidency-elect vision; relevant experience, skills, talents, and knowledge; vision for the BYUSA area; and fit within the presidency team.

Contact Us for More Information

We want to help you be successful; please ask us questions about any concerns that you might have. We are happy to discuss current area norms, processes, and programs as well as feasibility and impact of Please reach out to any of the SCL Center staff for further information, brainstorming, questions, etc. related to the areas.